**PRICE QUOTATION FORM**

|  |  |
| --- | --- |
| **Name of Bidder:** |  |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | **UNFPA/IDN/RFQ/23/012** |
| **Currency of quotation:** | **IDR** |
| **Validity of quotation: until 31 December 2023** |

* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

**TABLE 1: Price Quote/Offer:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Description | UOM | Qty | Day/Night | Unit cost (IDR) | Total (IDR) |
| 1 | Accommodation: single occupancy(included breakfast and internet connection)Check in **3 December 2023** Check out **8 December 2023** | Room | 90 | 5nights |  |  |
| 2 | Meeting package that provides 1 time meal (Lunch) and 2 times coffee break for each day**4 to 7 December 2023*** Venue able to accommodate at least 15 roundtables (6 people in 1 table)
* Standard audio equipment with 1 microphone for each table
* 2 LCD projectors and 2 screens
* Internet connection that can accommodate 90 people accessing internet simultaneously and zoom connection (30mbps or more with min. 3 access points)
 | Pax | 90 | 4days |  |  |
| ***Total Price***  |  |  |

**Table 2: Offer to comply with other conditions and related requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows** | **Your Responses**Choose your answer and cross in the box provided |
| **Yes, we will comply** | **No, we can not comply** |
| Validity of Quotation until 31 December 2023 |  |  |
| Comply to meet:* all requirements stated in the section I: Service Requirements
* all provisions of the UNFPA’s General Condition of Contract: De Minimis Contracts
 |  |  |
| After the closing date (RFQ submission deadline), if required, the bidders(s) will be contracted to provide document(s) and clarification(s) related to the submission |  |  |

*Vendor’s Comments:*

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ **UNFPA/IDN/RFQ/23/012** including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |  |
| --- | --- | --- |
|  | Click here to enter a date. |  |
| Name and title | Date and place |