**PRICE QUOTATION FORM**

|  |  |
| --- | --- |
| **Name of Bidder:** | [insert name of company] |
| **Date of the quotation:****Request for quotation Nº:** | [insert quotation date]UNFPA/IDN/RFQ/22/019 |
| **Currency of quotation:** | IDR |
| **Validity of quotation:** | Until 4 November 2022 |

* The bidder is expected to submit realistic and competitive cost.
* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

**TABLE 1: Price Quote/Offer:**

**Accommodation and meeting package in Makassar:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item Description | UOM | Qty | Unit Cost (IDR) | Total Cost (IDR) |
| Accommodation/roomCheck-in 30 October 2022; check-out 3 November 2022  |  |  |  |  |
| double occupancy | room | 17 | [insert unit cost] | [insert total cost] |
| single occupancy | room | 3 | [insert unit cost] | [insert total cost] |
| Meeting package (half day PM):1 time coffee break | pax | 39 | [insert unit cost] | [insert total cost] |
| Meeting package:Lunch, 2 times coffee breaks | pax | 39 | [insert unit cost] | [insert total cost] |
| Meeting package (half day AM):1 time coffee break | pax | 39 | [insert unit cost] | [insert total cost] |
| *Total Costs* | [insert total cost] |

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Validity of Quotation until 4 November 2022 | [insert answer] | [insert answer] | [insert answer] |
| Comply to meet all Provisions of the UNFPA General Terms and Conditions | [insert answer] | [insert answer] | [insert answer] |

*Vendor’s Comments:*

[insert comments if any]

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/IDN/RFQ/22/019 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |
| --- | --- |
| [insert name, title, signature and company’s seal/stamp] | [insert date and place] |
| Name and title | Date and place |