**PRICE QUOTATION FORM**

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| --- | --- |
| **Name of Bidder:** | [insert name of company] |
| **Date of the quotation:** | [insert quotation date] |
| **Request for quotation Nº:** | UNFPA/IDN/RFQ/22/014 |
| **Currency of quotation:** | IDR |
| **Validity of quotation:**  *(The quotation shall be valid for a period of at least 3 months after the submission deadline.)* |  |

* Bidders are required to complete this form, sign it and return it as part of their quotation.
* The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.
* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.
* In case of discrepancy between unit price and total price, the lower price shall prevail and the higher price shall be corrected. If the Bidder does not accept the correction of errors, its Proposal will be rejected.

**TABLE 1: Financial Offer:**

Provide a lump sum for the provision of the services stated in the Terms of Reference (Annex II) of your technical offer. The lump sum should include all costs of preparing and delivering the Services.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Bandwidth Size | Connection type | Connection Media | Required Public IP | Installation Cost (IDR) | Deinstallation Cost (IDR) | Monthly Fee (IDR) | Installation time (max. 1 week) | Real time on-line traffic monitoring services (Yes/No) |
| 1 | 10 Mbps | 1:1 | Fiber-optic | 8 | [insert cost] | [insert cost] | [insert cost] | [insert installation time] | [yes/no?] |
| 2 | 20 Mbps | 1:1 | Fiber-optic | 8 | [insert cost] | [insert cost] | [insert cost] | [insert installation time] | [yes/no?] |
| 3 | 30 Mbps | 1:1 | Fiber-optic | 8 | [insert cost] | [insert cost] | [insert cost] | [insert installation time] | [yes/no?] |
| 4 | 45 Mbps | 1:1 | Fiber-optic | 8 | [insert cost] | [insert cost] | [insert cost] | [insert installation time] | [yes/no?] |

**TABLE 2: Compliance with Requirements:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Your Responses | | |
| Yes, we will comply | No, we cannot comply | If you cannot comply, pls. indicate counter - offer |
| A brief description of your qualification, capacity and expertise that is relevant to the Terms of Reference | ☐ | ☐ | Click or tap here to enter text. |
| A brief methodology, approach and implementation plan | ☐ | ☐ | Click or tap here to enter text. |
| Delivery Lead Time max 2 (two) weeks upon issuance of contract | ☐ | ☐ | Click or tap here to enter text. |
| Validity of Quotation is at least 3 months after the submission deadline | ☐ | ☐ | Click or tap here to enter text. |
| Service Level Agreement (SLA) 99% availability | ☐ | ☐ | Click or tap here to enter text. |
| Provide contact person with SLA guarantee for ISP service min.99% per month | ☐ | ☐ | Click or tap here to enter text. |
| Customer Service/Help Desk 24 hrs 7 days/week | ☐ | ☐ | Click or tap here to enter text. |
| Provide connection usage/MRTG report periodically | ☐ | ☐ | Click or tap here to enter text. |
| Have at least two different backup lines of the international backbone (international backbones diagram/routing should be attached) | ☐ | ☐ | Click or tap here to enter text. |
| The internet connection at speed 1-Mbps or faster should be connected to international backbone directly | ☐ | ☐ | Click or tap here to enter text. |
| All Provisions of the UNFPA General Terms and Conditions | ☐ | ☐ | Click or tap here to enter text. |
| |  | | --- | | Comply to meet the requirement stated in Annex II - Terms of Reference | | ☐ | ☐ | Click or tap here to enter text. |
| |  | | --- | | After the closing date (RFQ submission deadline), if required, the bidder(s) will be contacted:   * to provide clarification(s) related to the submission | | ☐ | ☐ | Click or tap here to enter text. |

**TABLE 3: Price Considerations for Contract Extension:**

UNFPA envisages to enter into contract for 1 (one) year with the option to renew for the 2nd and 3rd year. The Bidders should specify whether the prices would remain firm for the entire contract period, or alternatively, they should indicate a maximum yearly increase rate.

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| --- |
| **For the 2nd year of the contract [please check one]**  ☐ The prices will remain fixed for the duration of the contract  ☐ The prices will increase yearly by a maximum percentage of \_\_\_\_% [specify], which includes the overhead cost. |

|  |
| --- |
| **For the 3rd year of the contract [please check one]**  ☐ The prices will remain fixed for the duration of the contract  ☐ The prices will increase yearly by a maximum percentage of \_\_\_\_% [specify], which includes the overhead cost. |

*Vendor’s Comments:*

[insert comments if any]

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/IDN/RFQ/22/014 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |
| --- | --- |
| [insert name, title, signature and company’s seal/stamp] | [insert date and place] |
| Name and title | Date and place |