# PRICE QUOTATION FORM

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Bidder:** |  | [insert company name] |  |
| **Date of the quotation:** |  | [insert submission date] |  |
| **Request for quotation Nº:** | UNFPA/IDN/RFQ/22/002 | | |
| **Currency of quotation:** | IDR | | |
| **Validity of quotation:**  *(The quotation must be valid for a period of at least 3 months after the*  *submission deadline)* | [insert validity of quotation] | | |

* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.
* In case of discrepancy between unit price and total price, the lower price shall prevail, and the higher price shall be corrected. If the Bidder does not accept the correction of errors, its Proposal will be rejected.
* If selected, the bidder must produce the items as per specification stated in Annex 2, as per the samples submitted and with delivery lead time as per the quoted in Table 1. Failure to comply may impact cancellation of the order.

## TABLE 1: Price and Delivery:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No.** | **Product Name and Description\*** | **QTY** | **Unit price (IDR)** | **Total price (IDR)** |
| 1 | Adolescent Girl Dignity Kit | 350 kits | [insert unit price] | [insert total price] |
| 2 | Adolescent Boy Dignity Kit | 200 kits | [insert unit price] | [insert total price] |
| 3 | Female Dignity Kit | 600 kits | [insert unit price] | [insert total price] |
| **TOTAL** | | | | [insert total price] |
| **Delivery schedule (in calendar days) \*** | | | | [insert delivery schedule] |

\*delivery lead time calculated from date of UNFPA confirmation until goods arrive at UNFPA warehouse in Jakarta

## TABLE 2: Offer to Comply with Other Conditions and Related Requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter***  ***proposal*** |
| After the closing date (RFQ submission deadline), if required, the bidder(s) will be contacted:   * to submit copy of company legal documents (operation in Indonesia); * to provide clarification(s) related to the submission; * to submit physical samples of the goods quoted:   + all items of each kit and printed bag: one quantity only of each item.   + For example: item soap is in each kit type therefore only one quantity to be provided) | [insert  answer] | [insert  answer] | [insert answer] |
| the selected bidder will be required to provide a mockup of each kit (complete set) before start the mass production | [insert  answer] | [insert  answer] | [insert answer] |
| Delivery Lead Time as per the quoted in Table 1, no later than March 2022 | [insert  answer] | [insert  answer] | [insert answer] |
| Validity of Quotation is 3 months after the RFQ deadline | [insert  answer] | [insert  answer] | [insert answer] |
| All Provisions of the UNFPA General Terms and Conditions | [insert  answer] | [insert  answer] | [insert answer] |

*Vendor’s Comments:*

[insert comments if any]

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/IDN/RFQ/22/002 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA, and we will abide by this quotation until it expires.

|  |  |
| --- | --- |
| [insert name, title, signature and company’s seal/stamp] | [insert date and place] |
| Name and title | Date and place |