PRICE Quotation Form

|  |  |
| --- | --- |
| **Name of Bidder:** | [insert bidder name] |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | UNFPA/IDN/RFQ/21/021 |
| **Currency of quotation:** | IDR |
| **Validity of quotation:***(The quotation shall be valid until 31 December 2021)* | [insert quotation validity] |

* The bidder is expected to submit realistic and competitive itemized cost estimates in undertaking the project.
* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.
* The format provided shall be used in preparing the Price Quotation.
* In case of discrepancy between unit price and total price, the lower price shall prevail and the higher price shall be corrected. If the Bidder does not accept the correction of errors, its Proposal will be rejected.

**TABLE 1: Price:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Description\* | Unit | Qty | Unit cost (IDR) | Total (IDR) |
| 1. Design cost: |
| a. | Book titled “The Guideline on FGM/C Prevention Advocacy guideline for Health Sector”  | Set | 8,000 | [insert unit cost] | [insert total cost] |
| b. | IEC flipchart | Set | 8,000 | [insert unit cost] | [insert total cost] |
| ***T o t a l*** | [insert total cost] |

\* specification details includes all described in Annex II

**TABLE 2: Offer to Comply with Time Frame**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Deliverables** | **Expected Timeline** | **Your Responses** |
| **Yes, we****will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter proposal** |
| 1 | Dummy printing (1 of each):* Book titled “The Guideline on FGM/C Prevention Advocacy guideline for Health Sector”
* IEC flipchart
 | 2 working days from UNFPA order confirmation | [insert answer] | [insert answer] | [insert answer] |
| 2 | Review and clearance by UNFPA | 2 working days from number (1) above | [insert answer] | [insert answer] | [insert answer] |
| 3 | Printing, packing and delivery to UNFPA Jakarta | 5 working days from number (2) above | [insert answer] | [insert answer] | [insert answer] |

**TABLE 3: Offer to Comply with Other Conditions and Related Requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** |
| **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter proposal** |
| Delivery Lead Time as per the quoted in Table 2, with maximum delay two calendar days | [insert answer] | [insert answer] | [insert answer] |
| Validity of Quotation is until 31 December 2021 | [insert answer] | [insert answer] | [insert answer] |
| After the closing date (RFQ submission deadline), if required, the bidder(s) will be contacted:* to submit copy of company legal documents (operation in Indonesia);
* to provide clarification(s) related to the submission.
 | [insert answer] | [insert answer] | [insert answer] |
| All Provisions of the UNFPA General Terms and Conditions | [insert answer] | [insert answer] | [insert answer] |

*Vendor’s Comments:*

[insert comments if any]

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/IDN/RFQ/21/021 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |
| --- | --- |
| [insert name, title, signature and company’s seal/stamp] | [insert date and place] |
| Name and title | Date and place |