

## Invitation for Proposals

UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for the Community Based HIV Screening in 23 Priority Districts. The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA INDONESIA COUNTRY OFFICE to support achievement of results outlined in the section 1.3 below.

Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email or mail clearly marked “NGO Invitation for Proposals” at the following address:

Mail : United Nations Population Fund  
7th Floor Menara Thamrin  
Jl. M.H. Thamrin Kav.3,  
Jakarta 10250 – Indonesia

Email : [indonesia.office@unfpa.org](mailto:indonesia.office@unfpa.org)

By : 8 July 2019 at 17.00 hours

Proposals received after the date and time may not be accepted for consideration.

Applications must be submitted in English.

Any requests for additional information must be addressed in writing by 25 June 2019 at the latest to Ms. Ruth Gloria Saragi, [saragi@unfpa.org](mailto:saragi@unfpa.org). UNFPA will post responses to queries or clarification requests by any NGO applicants who submitted, on <https://indonesia.unfpa.org/> before the deadline for submission of applications.

UNFPA shall notify applying organizations whether it is considered for further action.

### Section 1: Background

1.1 UNFPA mandate	UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled.
1.2 UNFPA Programme of Assistance in Indonesia	From 1995, UNFPA CO supported the Government of Indonesia in achieving MDGs targets on SRH, Family Planning, GBV Prevention and management, HIV prevention and Population data. Through the Ninth Country Programme, UNFPA will provide more evidence and analysis that will support the Government of Indonesia in implementing SDGs on health as well as contribute to the Government priority agenda to improve the quality of life of the people of Indonesia through RPJMN 2015-2019. UNFPA Indonesia aims to support the Government of Indonesia and national

	<p>partners that are responsible for HIV prevention, by strengthening institutional capacities in planning, implementing and monitoring HIV Prevention programme. Female sex workers (FSWs) and their clients are two important communities in HIV prevention through sexual transmission. Further information on the programme can be found on <a href="http://indonesia.unfpa.org">http://indonesia.unfpa.org</a></p>
1.3 Specific results	<p>Within this framework and as set out in Country Programme Action Plan 2016-2020 working with government and other partners, UNFPA will contribute to achieve the following results:</p> <p>Provision of evidence-based advocacy for policies on the integration of HIV SRH within the national programme on the prevention of HIV through sexual transmission (PMTS), and its linkages with maternal health and family planning programmes:</p> <ul style="list-style-type: none"> <li>♣ Provide technical support to improve the national HIV prevention programme to prevent transmission among intimate partners (low risk women) through: <ul style="list-style-type: none"> <li>• Situation analysis on intimate partner transmission in Indonesia which includes assessment of access on HIV/STI prevention information and services among intimate partners in five selected districts/cities.</li> <li>• Based on findings of the analyses, support the national HIV programme on how to deliver prevention programme for intimate partner transmission.</li> </ul> </li> <li>♣ Provide technical support to the National Aids Commission (NAC) Secretariat and BKKBN and MOH in the review of policies and programmes related to dual protection, including in Papua.</li> <li>♣ Provide advocacy on programme coordination and alignment on SRH-HIV linkages between NAC (PMTS), MOH (STIs), and BKKBN (FP) including for prevention of mother to child transmission (PMTCT prongs 1 and 2) and for vulnerable populations, including in Papua.</li> <li>♣ Provide technical support to Papua, in the context of addressing the general epidemic, particularly for PMTCT prongs 1 and 2.</li> <li>♣ Provide technical support to improve the national HIV prevention programme to prevent transmission among key affected populations.</li> </ul> <p>UNFPA Indonesia had agreement with the Ministry of Health (MoH) to support the implementation of the FSW strategy under the Global Fund – NFMc programme for 2018 – 2020. The FSW strategy has been refined to take better account of several emerging factors/themes in the larger context surrounding HIV and sex work in Indonesia. The strategy addressed the different implementation approaches needed depending upon the type of sex work or venues, geographic location, socio – cultural issues, law and regulation issues.</p> <p>Further information on the programme can be found at: Concept note_CBS</p>

Section 2: Application requirements and timelines		
2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> <li>● Copy of provisions of legal status of the NGO in Indonesia</li> <li>● Copy of provisions of legal status of the NGO in Indonesia (for INGOs )</li> <li>● Attachment I – NGO Profile and Programme Proposal</li> <li>● Latest annual report and audit report as separate documents or hyperlink to the documents</li> </ul>	
2.2 Indicative timelines	Invitation for Proposal issue date	18 June 2019
	Deadline for submissions of proposals	8 July 2019
	Deadline for requests of additional information/ clarifications	25 June 2019
	Review of NGO submissions	9-22 July 2019
	Notification of results communicated to NGO	5 August 2019

Section 3: Process and timelines		
3.1 Review & evaluation of NGO submissions	<p>Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results <i>using criteria outlined in section 3.2 below</i>.</p> <p>It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply.</p>	
3.2 Selection criteria	<p>Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.</p> <p>UNFPA Indonesia office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:</p> <p>NB: Any proposal not submitted in specified working language will be excluded from consideration.</p>	
	Governance & Leadership	<ul style="list-style-type: none"> <li>● The organization has a clearly defined mission and goals that reflect the organization's structure and context, as well as alignment to UNFPA priority areas.</li> <li>● Organization does not have a history of fraud, complaints or service delivery issues.</li> <li>● Organization has audited annual financial statement.</li> </ul>
	Human Resource	<ul style="list-style-type: none"> <li>● Organization has sufficient staff resources and technical expertise to implement the proposed activities.</li> <li>● Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated.</li> </ul>

	Comparative Advantage	<ul style="list-style-type: none"> <li>• The organization's mission and/or strategic plan focuses on at least one of the UNFPA's programme areas.</li> <li>• The organization has experience in the country or field and enjoys prominence in areas related to UNFPA's mandate.</li> <li>• The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners.</li> <li>• The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas.</li> </ul>
	Monitoring	<ul style="list-style-type: none"> <li>• The organization has systems and tools in place to systematically collect, analyse and use programme monitoring data</li> </ul>
	Partnerships	<ul style="list-style-type: none"> <li>• The organization has established partnerships with the government and other relevant local, international and private sector entities.</li> </ul>
	Environmental Considerations	<ul style="list-style-type: none"> <li>• The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment.</li> </ul>
3.3 Prospective partnership agreement	UNFPA will inform all applicants of the outcome of their submissions in writing to the email/ postal address indicated in the NGO submission.	